



# Audit Internship Program

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# Program Outline

- Audit Internship Program Overview
- Focus of Internship Employment
- Qualifications
- Goals of the Audit Internship Program
- Audit Intern Structure and Work Assignments
- Intern Expectation
- Role of Supervisor and Mentor
- Program Benefits



# Audit Internship Program Overview

## Program Overview

- Build Audit, Communication and Leadership Skills
- Prepare Students for Business World
- Hands-on Perspective of State Government
- Integrates Knowledge and Theory



# Focus of Internship Employment

- Student Work Experience
- Short-term
- Has an Intentional Learning Agenda
- Intern Reflects on Experience and Provides Feedback
- Part of an Academic Curriculum



# Qualifications

- Minimum 2.5 GPA
- Minimum 12 Credit Hours Towards Eligible Major
- Microsoft Office Suite (Outlook, Word, Excel)
- Time Management Skills
- Effective Communication
- Initiative



# Goals of Intern Program

## Employer

- Increase Exposure
- Talent Retention
- Increase Productivity
- Enhanced Perspective
- Utilize Low-Cost Measures



# Goals of Audit Intern Program

## Intern

- Exposure to Business Career Field
- Practical Application of Knowledge
- On-the-Job Experience
- Increase Marketability



# Intern Program Structure

- Assigned and Reports to a Supervisor
- May also be Assigned to a Mentor
- Participate in the Auditor Training Programs
- Complete Audit Test Case Training
- Work Real World Audit Cases with a Mentor
- Participate in Special Assignments



# Intern Expectations

- Integrity
- Initiative
- Positive Attitude and Eagerness to Learn
- Work Independently
- Professionalism
- Analytical Thought
- Articulate Critical Feedback



# Role of Supervisor/Mentor

- Willingness to Give Responsibility
- Provide Feedback
- Offer Necessary Resources for Success
- Watch for Signs of Confusion
- Utilize Staff as Mentors
- Empowerment



# Program Benefits

- Intern Benefits
  - Exposure to a Variety of Industries
  - Auditing and Tax Experience
  - Hands-on Real World Experience
  - Allows Flexible Scheduling
  - Individual and Team-Based Learning



# Program Benefits

- Employer Benefits
  - Connections with Colleges and Universities
  - Growth and Development of Audit Staff
  - Exposure to a Career with Missouri
  - Fosters Growth for Supervisor and Intern
  - Feedback Regarding Culture and Training



# Questions?

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